

# Learning Technologist

## Job Description

### POSITION OVERVIEW

<b>Department</b>	Experiential Digital Global Education (EDGE); Innovation Unit (London)
<b>Location</b>	Devon House, London, Remote-based
<b>Term</b>	Full-time; Permanent
<b>Salary</b>	£30,000 - £35,000 per annum, depending on experience
<b>Benefits</b>	Generous benefits package including 25 days holiday allowance pro rata (excl. Bank holidays), group life assurance, group income protection, pension schemes and private healthcare (optional)
<b>Start</b>	October 2022

The New College of the Humanities wishes to appoint a Learning Technologist to support faculty in the design and build of courses, helping faculty members to navigate complex teaching and learning issues as they build out engaging, experiential content and design in our learning platforms and systems. We are looking for a creative online learning technologist who will work effectively with faculty to produce high quality content and engaging learning experiences that will support student success. The successful candidate will have previous experience in course design and development and will be familiar with the latest best practices, tools, and research in online learning, teaching and design. They will be looking to grow current skills as part of an innovative, collaborative design team. Ideal candidates will demonstrate excellent attention to detail; strong practical technical skills in a wide variety of online technologies; and a thorough knowledge of pedagogy pertaining to distance learning. The role is suitable for remote working, provided the appointee is able to attend the campus for face-to-face work when required.

## **Duties and Responsibilities**

- Work closely and in collaboration with multimedia experience designers, video producers and other learning technologists to create interactive tools and high-quality media in the development of courses, with an eye towards modern, sleek, and intuitive design
- Provide academic faculty with key support on the development and delivery of distance and blended learning programmes
- Design learning content informed by pedagogic theory and with consideration of the user experience
- Apply instructional design principles, pedagogic theory, and educational technologies in the design and development of online courses
- Lead meetings with faculty, enterprise partners, and clients around learning design
- Pro-actively manage course design and development issues as well as project schedule
- Work collaboratively with faculty on educational, pedagogic and technology issues
- Work collaboratively with multimedia teams to develop engaging multimedia content
- Work with production teams to build learning assets and/or curriculum, ensuring a quality user experience and with consideration for build being scalable
- Problem-solve basic educational technology issues
- Ensure high attention to detail and a high level of accuracy in learning materials
- Any other duties commensurate with the level of responsibility of this post, for which the post holder has the necessary experience and/or training

## **About EDGE**

EDGE (Experiential, Digital, Global, Education) is part of Northeastern's Global Network and is dedicated to designing and delivering work-related learning throughout the UK and internationally. The EDGE team work remotely, using innovative pedagogical approaches and best practice in digital education and collaboration to ensure an excellent learner experience for individuals or groups of learners, wherever they are based. The EDGE team currently delivers a growing portfolio of work-related learning aligned to digital transformation, data science, artificial intelligence, and project management.

## Person Specification Criteria (Essential / Desirable)

### Qualifications

- Bachelor's degree (Master's preferred) in Learning Technologies, Instructional Design, Distance Learning, Adult Education, Educational Technology, or a related field and/or work experience that demonstrates similar competencies [E]

### Key Criteria

- A qualification or significant experience in teaching (PGCE, PGCHE) [E]
- Demonstrated experience designing and/or teaching online courses in ways that are pedagogically informed [E]
- Experience with one or more learning management systems, as well as common software used in the design and development of distance learning courses (e.g. Articulate, Camtasia, Adobe Suite) [E]
- Experience working with teams to build learning assets or curriculum [E]
- Exceptional attention to detail and ability to achieve high level of accuracy [E]
- Demonstrated problem-solving and an ability to effectively manage projects that involve working with diverse individuals who may be local or at a distance [E]
- Strong organisational and time management skills, demonstrating and ability to work flexibly and creatively across multiple projects with strict and conflicting deadlines, while maintaining high-quality standard of work [E]
- Ability to maintain focus on priorities while multi-tasking and thrive in an agile, fast-paced, iterative, design-based environment [E]
- Excellent communication (verbal and written) and interpersonal skills, including effective stakeholder and partnership working - maintaining positive relationships and building consensus [E]
- Ability to collaborate across networks and work effectively in virtual teams [E]
- Resilient, with an ability to remain calm and measured under pressure [E]
- Able to work autonomously but also as a team member and with a willingness to embrace change [E]
- Committed to creating a professional collaborative work environment – demonstrating respect for colleagues and their expertise; cultivating open communication & feedback;

and inspiring a unified commitment to elevating the standard of quality of the deliverables [E]

- Positive and professional attitude, with a genuine interest in learning new skills [E]
- Willingness and capacity to undertake continuous professional development [E]

### **Application Process**

Applications should be made via [this link](#) by 20:00 on 31 August 2022. Please reference your application "**LEA722**". Participation in the equal opportunities section is encouraged, but voluntary.

Applications must include a covering letter of no more than one page and a full curriculum vitae.

Applications are welcome from all sections of the community and will be judged on merit alone.

Candidates must be able to demonstrate their eligibility to work in the UK in accordance with the Immigration, Asylum and Nationality Act 2006.