



Academic Developer (Assistant Professor)

Job Description

POSITION OVERVIEW

Department	Academic
Location	London
Term	Full-time; permanent
Salary	£38,000 to £42,000 per annum
Benefits	Generous benefits package including 25 days holiday allowance pro rata (excl. Bank holidays), group life assurance, group income protection, pension schemes and private healthcare (optional)
Start	Spring 2022 or as soon as possible

The role

New College of the Humanities at Northeastern is looking to appoint an Assistant Professor in any discipline *and education*, to take the role of an Academic Developer to inform and support the development and delivery of its growing portfolio of undergraduate and graduate programmes. This is an exciting opportunity to join the NCH faculty at a time when the College is innovating pedagogically and in a period of growth. We are seeking academics with a background in higher education, an ability to connect with faculty across academic disciplines, and expertise in learning design. Candidates will be highly organised and flexible, and thrive in collaborating effectively with both academic faculty and professional staff.

Duties and Responsibilities

Reporting to the Associate Dean for Teaching and Learning, and with a dotted line to the EDGE (Experiential Digital Global Education) Learning Technologists, the successful candidate will be an academic who will:

- Provide key support to faculty and professional staff in the development of engaging virtual learning environments for NCH degree programmes and courses
- Assist and advise on best practices for online teaching, and work with the Dean's office, Quality Team, and Learning Resources Manager, to develop high quality templates and guidance
- Ensure timely planning and development of high-quality online course elements
- Collaborate with faculty to support their use of the Virtual Learning Environment (Canvas), and a range of other learning technologies including filming and video editing (Panopto)
- Proactively manage and move forward projects to create and update programme and course virtual learning environments, in line with current approaches
- Keep up to date with relevant national and international good practice and research in learning design and delivery in Higher Education
- Contribute to staff development workshops and discussion groups on a range of pedagogical and learning technology issues
- Play a role in the expanding area of Higher Education research and scholarship at NCH
- Participate in teaching and scholarship activities (envisaged 20%) commensurate with the role
- Attend meetings, liaise with other departments, and take part in various cross-institutional groups, as required
- Any other duties commensurate with the level of responsibility for this post, for which the post holder has the necessary experience and/or training and as required by the College.

About the College

Founded in 2012, with the aim of providing the highest quality of education in the humanities and social sciences, New College of the Humanities at Northeastern has established itself as a prestigious higher education institution based in the heart of London. We offer a unique and broad liberal arts-inspired curriculum with highly personalised teaching, with on-the-ground

delivery, as well as a range of innovative online and work-related learning degrees. We have recently added new disciplines (e.g. data science, psychology) and the College is undergoing an exciting period of growth, having become part of Northeastern University's global network in early 2019.

A guiding reference point for the College is [Northeastern University's Academic Plan](#).

Additional Information

Enquiries

Informal enquiries may be made to Naomi Goulder (naomi.goulder@nchlondon.ac.uk). However, all applications must be made in accordance with the application process specified.

Application Process

Applications should be made via [this link](#) by 20:00 on 19 January 2022. Please reference your application "LTA1121".

Please ensure that your application includes a CV and [dossier](#) (alternatively, an equivalent cover letter) that sets out concisely and in ways relevant to this role: (a) your achievements and challenges in the last 12-months, and in your career to-date, in education; (b) what your priorities would be in performing the advertised role; (c) what your objectives are for your future career; (d) a statement of your approach to education. You may use bullet points if you wish. You can consult our academic job description [here](#).

Participation in the equal opportunities section is encouraged, but voluntary. Applications are welcome from all sections of the community and will be judged on merit alone. We welcome applications from underrepresented groups. Candidates must be able to demonstrate their eligibility to work in the UK in accordance with the Immigration, Asylum and Nationality Act 2006. We are not able to provide Tier 2/Skilled Worker Sponsorship for this role.

Person Specification Criteria (Essential/Desirable)

- A PhD or equivalent professional experience [E]
- Significant teaching experience in higher education [E]
- A good understanding of the pedagogical and organisational implications of using Learning Technologies, as well as demonstrable knowledge of best practices in learning and teaching nationally or internationally [E]

- Excellent team-working skills, emotional intelligence, and a track record of collegial and respectful working relationships with faculty and professional staff [E]
- Excellent IT skills and readiness to become familiar with new platforms and programmes relevant to the role [E]
- Teaching qualifications and/or fellowship of the HEA [D]
- Experience supporting the use of learning technologies [D]
- Experience of filming and video editing to assist with the production of content [D]
- Knowledge of Canvas or other VLE [D]