



Digital Skills Coach (Lecturer)

Job Description

POSITION OVERVIEW

Department	Experiential Digital Global Education (EDGE); Innovation Unit (London)
Location	London and remote based
Term	Full-time (can consider part-time), 2 year fixed term
Salary	£36,000 - £41,000 per annum, depending on experience.
Benefits	Generous benefits package including 25 days holiday allowance (excl. Bank holidays), group life assurance, group income protection, pension schemes and private healthcare (optional)
Start	ASAP

The role

New College of the Humanities wishes to appoint a Digital Skills Coach to support the development and delivery of **pre-degree digital skills training** for learners from diverse educational backgrounds. The appointee will work with ServiceNow, The Prince's Trust and a number of NHS trusts to develop and deliver the training programme.

This is an exciting opportunity to be part of Health Education England (HEE) training initiative to develop learners' digital skills, enabling access to degree apprenticeship programmes. This is offered as a two year fixed term appointment in the first instance and is a **teaching and scholarship focused role**. It is a predominantly remote-based working position.

We wish to appoint specialists with:

- A solid background in digital technologies/skills (e.g. programming, databases and cloud computing)
- Experience of further education (A level or equivalent) or higher education teaching (undergraduate or postgraduate)
- Excellent written and oral communication skills

- Adaptable to new challenges and thrives in a dynamic, team-based working environment
- Enjoys interacting with a wide variety of stakeholders
- Ideally, experience of digital technology training in a health/social care setting

Preference may be given to candidates with active interests in the relationship of Digital Skills to one or more of the following areas: employment contexts; diversity and inclusion.

As a Digital Skills Coach your core duties will involve leading on the development and delivery of digital skills courses (predominantly online), including:

- Introduction to programming
- Introduction to databases
- Introductory mathematics
- Communication skills
- Employability skills

Your focus will be to develop and deliver cutting-edge courses that support the foundational training of the next generation of digital technology professionals. You will be required to work collaboratively: liaising with employers and learning experience designers.

We particularly encourage applications from those with an interest in innovative teaching, learning and assessment; those with experience of supporting a wide variety of students; and those belonging to groups underrepresented in UK higher education. We are open to appointing on a reduced fraction/job-share basis subject to our business needs.

About the college

Founded in 2012, New College of the Humanities has established itself as a prestigious, university-level college based in the heart of London. It has been going through an exciting period of growth and has become part of Northeastern University's global network in early 2019. The College is now rapidly expanding its apprenticeship and blending learning portfolio.

About edge

The EDGE Innovation Unit team in London, EDGE-London, use innovative pedagogical approaches and best practice in digital education to design and deliver predominantly online programmes, with embedded industry-recognised training and certification. Our

programmes are designed to upskill or reskill the existing workforce or attract new diverse talent to a business. The London Team has a portfolio of programmes aligned to digital transformation, providing crucial digital skills, co-designed with leading technology partners, for bespoke, flexible delivery

Enquiries

Informal enquiries may be made to Dr Carolyn Barker (apprenticeships@nchlondon.ac.uk). However, all applications must be made in accordance with the application process specified.

Application Process

Applications should be made via [this link](#) by 20.00 on 21 July 2021. Please reference your application "EDS0621".

Please include a full curriculum vitae and a cover letter of **no more than two pages** that highlights teaching experience and ambitions for a role at NCH. **Candidates who are seeking part time appointments, please highlight your contractual preferences and availability in the cover letter.**

Please consult our generic academic job description and role characteristics [here](#)

Participation in the equal opportunities section is encouraged, but voluntary.

Applications will be judged on merit alone. We welcome applications from underrepresented groups. Candidates must be able to demonstrate their eligibility to work in the UK in accordance with the Immigration, Asylum and Nationality Act 2006. We are not able to provide Tier 2 Sponsorship for this post.

Person Specification

Qualifications

- MSc (or BSc with extensive, relevant experience equivalent to a masters level) in Digital Technologies, Computer Science, Data Science or a closely related subject [Essential]
- Teaching qualification or professional recognition e.g. PGCert, FHEA or equivalent [Desirable]
- Membership of professional body/bodies [Desirable]

Key Criteria

Demonstrates, through evidence, excellent ability, so as to be adaptable, innovative, and inclusive in the role as advertised with regards to teaching.

Experience/Knowledge

- Teaching experience [Essential]
- Evidenced expert grasp of knowledge of the field
- Evidenced creativity in approach to teaching in an environment of cooperative, interdisciplinary, and experiential education [ESSENTIAL]
- Demonstrates with evidence depth and breadth of understanding of digital technologies/skills at a pre-graduate level [Essential]
- Experience/knowledge of modern programming languages, software, tools and cloud services [Essential]
- Experience in teaching digital technology/skills at pre-undergraduate or undergraduate level [Essential]
- Experience of working and managing with internal/external stakeholders [Essential]
- Professional experience or research interest in digital technology/computer science and/or data science [Desirable]
- Experience of degree apprenticeships [Desirable]
- Experience/knowledge of digital technologies in a health/social care setting [Desirable]
- Knowledge of the NHS Digital Readiness programme [Desirable]

Skills

- A flexible and adaptable attitude to new opportunities [Essential]
- Excellent written and oral communication skills including presentation skills [Essential]
- Excellent interpersonal skills, communication style and team working, in person and online [Essential]
- Excellent organisational and administrative skills [Essential]
- Evidenced ability to form positive working relationships within the College, community, businesses and other partners [Essential]

Attributes

- Evidenced commitment to excellence in teaching and to providing the highest quality experience for students [Essential]
- Evidenced commitment to working within professional and ethical codes of conduct [Essential]