

Facilities Strategy

OVERVIEW

NCH's mission is to be '*A world-class university-level college in the heart of London, New College of the Humanities combines a unique liberal arts curriculum with one-on-one teaching in an international community to ensure that every student prepared to work will achieve their full potential and leave fully equipped to face the challenges of our increasingly complex world.'*'

The Facilities Strategy is designed to support this mission by ensuring that the physical environment in which the students' teaching takes place is of the standard required.

OVERARCHING APPROACH

The overarching approach that should be taken by the College in relation to Facilities is to ensure that the audiences to which the College is responsible; students, staff, visitors and other people who use our Facilities can enjoy them in a safe way. Secondly to advance the College's Mission in a way that strikes a balance between sustainability, affordability and utility.

In practice this means that the College adopts best practice in terms of health and safety and is continually seeking ways to use its building(s) efficiently in providing a high quality learning environment.

OBJECTIVES

The Facilities objectives of the College are to:

- Provide a top quality learning environment that is safe and legally compliant and which best utilises the resources of the College and the surrounding location;
- Anticipate and respond to changing students and staff numbers and requirements
- Prevent injury to people and damage to buildings and equipment;

These objectives will be achieved by:

- The College approach is to rent, on a long term basis, core accommodation in central London. By core this means a building(s) where teaching and administration of the College can take place as well as areas for Academic staff and students to interact and socialize outside of the classroom environment.
- In addition where class size or lack of availability dictates overflow accommodation will be sourced from buildings close to the main rented accommodation, ideally within a 10-15 minute walk.
- With the College's location in Bloomsbury this is aided by the co-location of many other universities, institutes and other organisations with underused facilities.

FACILITIES STRATEGY

- Once additional long term rental accommodation is required due to a growth in student numbers, TESL Board will review and agree upon further long term accommodation to be leased.
- Allied to this approach is the use of Senate House library as the key physical library facility used by the NCH students. This is governed by a contract between Senate House and NCH and includes the placing of NCH collections for the sole use of NCH students within Senate House.
- In the medium term reviewing the building(s) being rented long term by the College to ensure that they fulfil the requirements being placed on them;
- Using external experts to ensure that we are compliant with Health and Safety requirements;
- Ensure that those rooms/spaces being rented by the College on a short term, ad hoc basis are compliant with all relevant Health and Safety regulations and are fit for the purpose for which they are being rented;
- Preparing contingency plans in case of issues with the buildings occupied
- Having adequate insurance in place where this is deemed to be cost effective.

ALLOCATION OF ROLES AND COMMUNICATION OF EXPECTATIONS

The TESL Board has ultimate responsibility for the Facilities used by the College

This is delegated to ExCo, and with ExCo specifically the COO, and from him/her to the Facilities Manager

As required the Master will report to the Academic Board in relation to any Facility issues, taking the lead from the work done by the COO for the TESL Board and ensuring that, in addition, any facility issues specifically relating to the remit of Academic Board are covered.

Title	Facilities Strategy	Author	COO
Location	NCH Academic Handbook	Approved by	TESL Board
Version	1.0	Last updated	November 2016
Publication date	November 2016	Review date	November 2018
Related Policies	Disaster Recovery Plan		